

General information on how to become a Judicial Officer

QUALIFICATIONS:

- Must possess a High School diploma or GED equivalent
- Be at least twenty-one (21) years of age.
- Be a citizen of the United States.
- Must possess a valid Florida driver's license.
- Be in good physical condition.
- Be of good moral character, have no felony convictions or misdemeanor convictions involving moral character, perjury or false statements or domestic violence
- Not have received a dishonorable discharge from any of the Armed Forces
- Must have a Basic Law Enforcement Training Certification issued by the Florida Criminal Justice Standards and Training Commission. A copy of state exam test score must be submitted at time of application. Out of state certified applicants contact Florida Department of Law Enforcement (FDLE) at 1-850-410-8600 to obtain certification transfer information.

Prior to being selected for employment, all applicants must successfully complete the following:

HIRING PROCESS:

- Physical Ability Test
- Writing Skills Test
- Polygraph Examination
- Background Investigation
 - Credit History Check
 - Driver's License Check
 - Criminal History
 - 10 Year previous Employment and Residential Check
- Oral Board Interview
- Medical/Stress Test/Drug Screen
- Psychological Examination

Applications may be submitted online or printed. Applications along with required documents will be accepted at the Criminal Justice Training Center, 4715 Capper Road, Building P, Monday through Friday between the hours of **8 a.m. - 12 p.m.** and **2 p.m.- 4 p.m.**

Local applicants are encouraged to hand deliver their application during normal business hours.

The Consolidated City of Jacksonville and Jacksonville Sheriff's Office are Equal Opportunity/Equal Access Employers. For more information about Equal Employment Opportunity, visit www.dol.gov/esa/regs/compliance/posters/pdf/eeopost.pdf or www.eeoc.gov.

JUDICIAL OFFICER BENEFITS

RETIREMENT:

General Employee Pension Plan

VACATION:

Annual leave may be accrued up to 600 hours at the end of each fiscal year. Officers are compensated for all hours in excess of 600.

HOLIDAY:

Twelve paid holidays per year

EDUCATION INCENTIVES:

- Tuition reimbursement, at Florida State College Jacksonville/University of North Florida rates.
- State education salary incentives of \$30 monthly, for obtaining an Associate's degree and \$80 monthly, for obtaining a Bachelors/Master's degree. State incentives are applicable after obtaining Florida Department of Law Enforcement (FDLE) certification and are non-cumulative.
- City education incentive of \$100 monthly for Associates, \$150 monthly for Bachelor's and \$200 monthly for obtaining a Master's degree, with 18 semester hours of police sciences. City education incentive is applicable after completing probation.

COMPREHENSIVE HEALTH COVERAGE:

- Medical Coverage
- Dental Plan

BEREAVEMENT LEAVE:

May be granted up to 5 days off without loss of pay.

MILITARY LEAVE:

May be granted up to 17 working days each calendar year for reserve training in the National Guard or Armed Forces Reserve.

SERVICE RAISES:

Services raises are based on \$25 per month for each 5 years of service. All other raises are bargained for by the Fraternal Order of Police.

Closing Date - Continuous Recruitment

Tuesday Cetin 9/30/10 2:49 PM

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